

SEBASTIAN COUNTY JUDGE
Purchasing Department
35 South 6th Street, Room 106
Fort Smith, Arkansas 72901
(479) 784-1502 Fax (479) 784-1550

April 19, 2015

NOTICE TO: Qualified Bidders

SUBJECT: Request for Proposal, Bid Number SC-1504

Sebastian County is interested in receiving sealed written proposals for furnishing the products/services specified in the attached Request for Proposal (RFP). Complete details regarding the products and/or services required by the County, and instructions for participating in the bid process, are included in the attached bid package.

Bids must be received by the time and date indicated in the RFP. Bids received after the time and date set for opening will not be considered. All bids received must be sealed.

Bidders who do not wish to submit bids must submit a "No Bid" to continue to be eligible for retention on the Bid List. The Bid List is periodically reviewed and bidders who have not responded to proposal requests are deleted.

If you are interested in submitting a bid, please be sure that the requirements of the RFP are completed since failure to meet the requirements could cause your bid to be rejected.

Any questions regarding the Bid Invitation should be directed to the Purchasing Department, (479) 784-1502.

Paul M. Schlaefli
Purchasing/Facilities Administrator
Sebastian County

Attachment: RFP

REQUEST FOR PROPOSAL

Sebastian County, Arkansas

COVER SHEET

SECTION I

BID NUMBER: SC-1503A

TITLE: Utility Boat

OPENING: DATE: May 4, 2015
TIME: 2:00 P.M.
PLACE: Purchasing Department
35 South 6th Street, Room 106
Fort Smith, Arkansas

MAIL SEALED PROPOSALS TO: Sebastian County Purchasing Department
35 South 6th Street, Room 106
Fort Smith, Arkansas 72901

ON OUTSIDE OF PROPOSAL SHOW: (1) Return Address
(2) Bid Opening Date
(3) Bid Number and Title

BIDDER MUST COMPLETE THE FOLLOWING INFORMATION:

NAME OF BIDDER: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

INSTRUCTIONS:

- (1) Unit prices and extensions are required on proposal form
- (2) **Return three copies of entire Request for Proposal**
- (3) Proposals must be signed to be accepted
- (4) Any trade discounts should be deducted and net prices shown
- (5) Bidder must guarantee product(s) offered will meet or exceed specifications contained in this Request for Proposal
- (6) Bidding procedures will be in compliance with Arkansas Laws
- (7) **QUOTE:** F.O.B. destination
- (8) **TERMS:** Net 30 days

PROPOSAL FORM

BID NO. SC-1503A

SECTION II

We, the undersigned, agree to furnish the products and/or services indicated below in accordance with the specifications and conditions contained herein, at the bid price shown.

It is expressly agreed and understood by and between the parties hereto, and is made a condition precedent to the entering into of any purchase agreement resulting from this invitation to bid, that the County Judge, Sebastian County, shall determine any and all questions or disputes which may arise concerning conformity to the specifications and conditions, and proposals; and the quantity, suitability, and acceptability of all items to be furnished hereunder, and his decision as to such matters shall be final, binding, and conclusive upon the parties hereto.

That this Request for Proposal and proposals submitted hereunder shall be governed by the laws of the State of Arkansas.

We, the undersigned, affirm that this proposal is made on behalf of the undersigned, and is made without collusion on the part of any person, firm or corporation; and that the conditions and other provisions have been carefully examined and are agreed to.

Description	Total Price
Utility Boat	\$ _____
Written Amount: _____	
Make: _____	Model: _____
Warranty: _____	Delivery: _____

Amounts shall be in both written form and figures. In case of a discrepancy between the written amount and the figures, the written amount will govern.

Per Statue 26-52-410 of the Arkansas Code, "No tax shall be levied or collected upon gross receipts derived from the sale of motor vehicles to municipalities and counties or to state-supported colleges and universities or to public school districts in this state".

Exceptions to specifications: NO _____ YES _____ (Attach itemized list)

From: _____ Signature: _____

Date: _____ Title: _____

GENERAL CONDITIONS

SECTION III

1. Bids must be received no later than the date and time set for bid opening. **Bids must be sealed.** Bids may be withdrawn, modified or corrected by the bidder after it has been submitted provided a written request to do so is filed with the County Judge prior to the time set for opening the bid. Telegrams or letters received prior to the time set for opening the bids will be accepted and attached to the unopened bid, and the bid will be considered withdrawn, modified, corrected, or otherwise changed accordingly. **No Bid may be withdrawn, modified, corrected, or otherwise changed after the time set for opening the bids.**
2. Specifications are designed to describe the type and quality of the product/services desired by the County. They are not intended to restrict bidding on any like product/service of equal or higher quality. Any exceptions to the specifications must be noted on a separate sheet by reference to the item number in the specifications where the exception is taken. If no exceptions are submitted with the Proposal, and accepted by the County, bidders will be expected to comply with the specifications. Products and/or services will be inspected for compliance prior to acceptance.
3. Prices quoted will be considered net prices unless otherwise stated by the bidder in the proposal. Bid prices must remain firm for 60 days unless otherwise stated in the specifications.
4. It shall be understood and agreed that any material or product purchased under this bid shall be new and in first class condition unless otherwise stated in or required by the bid invitation.
5. Bid bonds are not required unless specifically required by law or specified in the bid invitation.
6. **Bids must be signed to be accepted.** Signature must be that of the individual authorized to obligate the bidder who is submitting the bid or proposal.
7. The County is exempt from Federal Excise Taxes and such taxes shall not be included in the bid price. An exemption certificate will be furnished where required.
8. State and Local Sales Taxes shall be stated as a separate item and shall not be included in the bid price of the product/services being proposed. If no taxes are so stated, the County will assume that any taxes due have been included in the price quoted and no additional taxes will subsequently be added to the bid price. The County is Sales Tax Exempt on motor vehicle purchases.
9. Bids will be evaluated based upon compliance with the specifications, bid price, applicability and suitability of the product/services being offered, product and vendor reliability, warranty, delivery time, and such other factors deemed appropriate to assure the County receives a quality product most advantageous to the County.
10. Assignment of any part or all of payments accruing under contracts or purchase agreements resulting from this Invitation to Bid will not be authorized. Payment shall only be made to the Contractor or vendor with whom the order is placed.
11. The County reserves the right to accept part or all of any specific bid or bids, and to accept any bid or bids with or without trade-in whichever is most advantageous to the County.
12. The Sebastian County Judge reserves the right to reject any or all bids/proposals, to accept any deemed most advantageous to the County, and to waive any formalities.

VEHICLE SPECIFICATIONS

1. All vehicles furnished to Sebastian County shall be new and delivered as specified in the Request for Proposal. Vehicles shall be furnished with all interior, exterior trim and appointments listed by the manufacturer in printed specifications and literature as standard equipment. Vehicles shall also be equipped with any and all safety equipment required by the State and applicable Federal Regulations. Any upgrades and/or additional equipment necessitated by selection of any listed option by the ordering entity shall be included in the prices bid, and no additional charge shall be made by the vendor.
2. It is the intent of these specifications to describe a Utility Boat in sufficient detail to secure bids on comparable equipment. All parts not specifically mentioned, which are necessary to provide a complete Utility Boat shall be included in the bid and shall conform in strength and quality of material and workmanship to what is usually provided to the trade in general. The Utility Boat shall be a current model under standard production by the manufacturer.
3. Any units not conforming to these specifications will be rejected, and it will be the responsibility of the manufacturer to conform to the requirements unless deviations have been specifically cited by the bidder and acceptance made on the basis of the exception.
4. Warranty - From date of delivery, each boat shall be accompanied by standard manufacturer's warranty. Warranty shall certify that the boat is of good material and workmanship and that the replacement of any part or parts that fail under normal use within the designated period, free of negligence or accident, will be promptly repaired or replaced at no cost to the County.
5. Responsibility for Inspection - Unless otherwise specified, the successful bidder will be responsible for performing all inspections required herein. The County reserves the right to make any and all inspections deemed necessary to insure compliance with this specification.
6. Each vehicle shall be completely serviced, cleaned, and thoroughly inspected by the successful bidder just prior to delivery to the County. **No dealer advertisement shall be on any vehicle purchased by the County.**

Function:

The Utility Boat shall perform the following functions:

- a. Float on Water

Specifications for the Utility Boat:

- a. Center console utility boat
- b. 20' – 24' length
- c. Approximately 100" beam
- d. 66" – 78" bottom width
- e. Standard transom height
- f. Minimum 9 person capacity
- g. Hull material: Aluminum 5052 marine alloy
- h. National Marine Manufacturers Association (NMMA) Certified
- i. Floatation meets or exceeds NMMA & US Coast Guard requirements
- j. Bow & stern eyes
- k. Cleats
- l. Console: Tilt hydraulic steering
- m. Rotomolded center console with windscreen, or equivalent
- n. Cushion top seat in front of console, padded backrest and grab handles
- o. Storage area
- p. Grab rail
- q. Tachometer & fuel gauge
- r. .190 or greater aluminum floor
- s. Minimum 6" deadrise hull
- t. Welded-in, foam-filled interior side walls
- u. Integrated sponsons at the stern
- v. Heavy-duty 1-piece, extruded aluminum gunnels
- w. Extruded bow chines
- x. All-Aluminum box-beam transom with corner braces-welded in to unitize and strengthen the hull
- y. Transom motor-mounting plate
- z. Pressed-in corrugations
- aa. All-welded, unitized construction & interior components contribute to structural integrity
- bb. Baked on powder-coat finish, or equivalent (Forest Green)
- cc. 500 GPH (1,892.71 LPH) bilge pump
- dd. Pre-wired to accept optional trolling motor
- ee. Rocker switches for navigation lights, bilge pump, and aerator pump
- ff. Accessory mounting channel in gunnel
- gg. Built-in fuel tank minimum 15 gallons
- hh. Trolling motor mounting surface along bow edge
- ii. Lockable storage with sturdy all-welded lids
- jj. Non-skid interior
- kk. Padded helm cushion

ll. Bow storage

mm. Trailer: Tandem Axle Custom-fit, factory-matched, drive-on trailer with color-coordinated powder-coat finish and GALVASHIELD, or equivalent, corrosion protection with brakes and spare tire

nn. All-welded tubular frame

oo. 12" or larger wheels with radial tires

pp. Super Lube, or equivalent, hubs

qq. Outboard motor support

rr. Carpeted bunks

ss. Heavy-duty upright load guides

tt. Pivot-up locking jack with swivel wheel

uu. Heavy-duty winch with nylon strap and bow safety strap

vv. Nylon tie-down straps

ww. 115 hp HP/kW 115/84.6 E.F.I. four stroke engine, or equivalent

xx. Inline 4

yy. Full throttle RPM 5000-6000

zz. Fuel induction system

aaa. Alternator amp/watt 35 amp/441 watt with water-cooled voltage regulator

bbb. Engine protection operator warning system

ccc. Advanced engine warning system

ddd. Electric start

eee. Stainless steel propeller

fff. Freight and preparation

ggg. Accessories: Depth finder